

How did you become interested in employment with Steel Art Company?

Referred by employee: \_\_\_\_\_;  Read an Ad in: \_\_\_\_\_  Walked-In;  Viewed Company Website

Full Name: \_\_\_\_\_  
First Middle Last Other names used

Contact information: Phone ( ) \_\_\_-\_\_\_-\_\_\_; Email Address: \_\_\_\_\_@\_\_\_\_\_; Text Message \_\_\_\_\_

Position(s) Applying For: \_\_\_\_\_

Date Available for Work: \_\_\_/\_\_\_/\_\_\_ E-verify Employer; Are you authorized to work in the U.S.A.?  Yes, or  No

Have you ever worked for Steel Art Company before?  Yes, or  No. Able to work full-time, 40 hours:  Yes,  No

**Education and experience is helpful to understand, as it relates to skills required on the job.**

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  YES  NO Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  YES  NO Degree: \_\_\_\_\_

Additional Education/Certifications/Licenses/Awards/Skills obtained, you wish to make known to Steel Art Company:

Current Work Status:  Unemployed  Actively Employed

List current employment, if appropriate:

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date of Hire: \_\_\_\_\_ To: **Present** Reason for wanting to leave: \_\_\_\_\_

May we contact your current supervisor for a reference?  YES  NO

Your Job Title: \_\_\_\_\_ What do you enjoy most: \_\_\_\_\_ What do you enjoy least: \_\_\_\_\_

Primary skills used on the job: \_\_\_\_\_

**Previous Related Work Experience**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

First Day of Work: \_\_\_\_\_ Last Day: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?  YES  NO

Your former Job Title: \_\_\_\_\_ What did you enjoy most: \_\_\_\_\_ What did you enjoy least: \_\_\_\_\_

Primary skills used on the job: \_\_\_\_\_

Are you including an updated RESUME with this Application Form:  Yes,  No

Provide company work history for the past 5 years:

Hire Date \_\_\_/\_\_\_/\_\_\_ to Present: \_\_\_\_\_ Position Held: \_\_\_\_\_

Hire Date \_\_\_/\_\_\_/\_\_\_ to Last Day of Work: \_\_\_\_\_ Position Held: \_\_\_\_\_

Hire Date \_\_\_/\_\_\_/\_\_\_ to Last Day of Work: \_\_\_\_\_ Position Held: \_\_\_\_\_

Hire Date \_\_\_/\_\_\_/\_\_\_ to Last Day of Work: \_\_\_\_\_ Position Held: \_\_\_\_\_

Hire Date \_\_\_/\_\_\_/\_\_\_ to Last Day of Work: \_\_\_\_\_ Position Held: \_\_\_\_\_

Hire Date \_\_\_/\_\_\_/\_\_\_ to Last Day of Work: \_\_\_\_\_ Position Held: \_\_\_\_\_

**List 3 Professional References (Explain how you know the person verifying your skills and abilities)**

1<sup>st</sup> Reference person. Full Name: \_\_\_\_\_ Title: \_\_\_\_\_ Day time Phone: \_\_\_\_\_

What relationship do you have with person identified above: \_\_\_\_\_

2<sup>nd</sup> Reference person. Full Name: \_\_\_\_\_ Title: \_\_\_\_\_ Day time Phone: \_\_\_\_\_

What relationship do you have with person identified above: \_\_\_\_\_

3<sup>rd</sup> Reference person. Full Name: \_\_\_\_\_ Title: \_\_\_\_\_ Day time Phone: \_\_\_\_\_

What relationship do you have with person identified above: \_\_\_\_\_

**Additional Information (Is there anything else you would like to communicate about your work experiences or skills?)**

\_\_\_\_\_  
\_\_\_\_\_

**Disclaimer and Signature**

*In consideration of my employment, I agree to conform to the policies and procedures of Steel Art Company.*

*I understand that in accepting this application, the company is in no way obligated to provide me with employment and that I am not obligated to accept employment if offered. Furthermore, if employed, I understand that I am employed at will and that employment and compensation can be terminated with or without cause, and with or without notice at any time.*

*I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any falsified statements on this application or omission of fact on either this application or during the pre-employment process will possibly result in my application being rejected, or, if I am hired, my employment could be terminated for providing false statements or omissions of fact.*

*It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. Any employer who violates this law is subject to criminal penalties and civil liability. Steel Art Company is an Equal Opportunity Employer and willingly complies with all state and federally mandated employment practices.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name: \_\_\_\_\_